

Job Description: Head of Singing (Musical Theatre Pathway Leader)

Overview:

To provide, maintain and develop the area of singing at London Studio Centre to ensure that all students are provided with the best opportunity to fulfil their potential. Manage and support the singing department. To ensure that all academic policies, procedures and regulations are applied in line with the conservatoire's expectations and best practice.



Principal Responsibilities:

Course Delivery and Assessment

- A minimum of 20 hours per week of face-to-face singing teaching across all undergraduate and postgraduate provision
- To provide mentorship, support and guidance to students on a one-to-one basis when required
- Work closely and collaboratively with the Artistic Director of Seedtime to ensure a through line of programme continuity for the Musical Theatre Pathway
- Contributing to the conception, delivery and quality of musical theatre productions, including musical direction and live accompaniment, where appropriate
- Management of singing faculty to include dealing with programme delivery and assessment and feedback processes, highlighting related policies and procedures in line with university regulations
- Build team spirit, coordinate a uniform approach to teaching, encourage and motivate good teaching practice including involvement with staff development events
- Ensure singing faculty adhere to the requirements set out in all programme and module handbooks with particular reference to assessment and feedback, and student support. Maintaining documentation including schemes of work, lesson planning, and registers
- Disseminate good practice arising from the teaching, assessment, evaluation and review of LSC provision
- Collaborate with Senior Management and Faculty Recruitment Enhancement Committee in the appointment of new singing faculty
- Responsible for the induction and mentoring of new singing faculty
- Support and liaise with the Head of Student Programming for scheduling singing faculty and deputies

Course Development and Enhancement

- Contribute to the development of new and existing courses at LSC working with the Director of Studies and Head of Learning and Teaching
- Responsible for forward planning and curriculum development including updating module handbooks annually
- Contributing to and attending validation events and quality reviews

General Responsibilities

- Ensure that all mandatory compliance training is undertaken and kept up to date
- Being a member of a range of meetings, including but not limited to the Academic Board, Board of Studies, Assessment Boards, Performance Committees and Course Development Meetings

- Updating LSC's Learning Management System content as required for the role
- Ensuring any interactions with students are documented
- Being available to attend LSC performances to support student progress and enhance pathway development
- Ensuring you are aware of all events and developments in relation to the day-to-day running
- Attending staff performance review meetings as required
- Attending LSC's staff development days and undertaking staff development or training courses that are mutually deemed appropriate, participating in LSC's CPD Recognition Scheme.

To Whom Responsible:

Director, Director of Studies

Consultation:

In carrying out their duties the Head of Singing will consult with the Director, Director of Studies, Head of Student Programming, Assistant Director, singing faculty, Heads of Departments, Pathway Leaders and other staff and students of London Studio Centre, where necessary.

Role Details:

Job Role:	Head of Singing (Musical Theatre Pathway Leader)	Line Manager:	Director of Studies
Contract type:	Permanent Term Time (plus admin weeks) = 38 weeks	Salary:	Circa £40-45k per annum
Working hours:	8 hours per day between 8.45am – 6.45pm, Monday to Friday	Location:	Onsite, London Studio Centre, North Finchley

Person Specification <i>*Assessed through application and interview</i>	Essential /Desirable
Qualifications and Knowledge	
Experienced professional Musical Director	E
Educated to degree level or equivalent	E
Substantial teaching experience in a Conservatoire setting	E
A good knowledge and understanding of the Estill method vocal training system	E
Excellent sight-reading skills	E
Accomplished pianist	E
Able to work autonomously and in collaboration with others	E
Ability to interact with students and staff at all levels	E
Good Communication skills	E
Enhanced DBS	E
Experience managing staff	D
Postgraduate qualification	D

Head of Singing – How to apply

Application

To make an application, please complete the following:

- CV and cover letter
- [Equal Opportunities Monitoring form](#)

Please send these to humanresources@londonstudiocentre.ac.uk. **Applications will be reviewed as they arrive, we therefore recommend early applications.**

The deadline for applications is **9am, Monday 13th April 2026, Midday.**

If you have any questions regarding the position, please do not hesitate to contact Human Resources at the above email or 02075202800.

Please note:

- Should you require this application in another format please do not hesitate to contact us
- All correspondence will be made by email, please therefore make sure a valid email address is provided and checked during the application process

Interview

LSC aims to notify candidates regarding interviews as soon as possible after the closing date. **Initial online interviews will be conducted, followed by a class observation in late April/early May 2026.**

The proposed start date is September.

Outcome

London Studio Centre will endeavour to inform all applicants of the outcome of their application (by email); however, if you have not received an invitation for interview from LSC within two weeks of the deadline, please assume that your application has been unsuccessful.

Please note we are unable to provide feedback to unsuccessful applicants regarding their application/interview.

Final appointment is subject to receipt of satisfactory references.

Equal Opportunities

London Studio Centre is committed to being an Equal Opportunities employer. We welcome applications from all suitably qualified persons regardless of their gender, disability, race, culture, religion/belief, sexual orientation, age, socio-economic background, class, mental health or caring duties.

We are keen to hear from people from underrepresented groups in the performing arts (including people who are Black, Asian, Dual Heritage or from the Global Majority, D/deaf and Disabled people; people who are from lower socio-economic backgrounds; and/or people with caring responsibilities; or any other under-represented backgrounds in the performing arts sector).

Data Protection

London Studio Centre conforms with the Data Protection Act (1998) and General Data Protection Regulation (2018) and will treat all information received with the relevant security.